



**ADULT VOLUNTEER
VBS REGISTRATION FORM**
(For any volunteer who will be 18 years or older
at the time of VBS)

Volunteer Last name: _____

June 25 – 29. 2018

| First Name | Birthdate (if under 21 years) | Male/Female | Grade Completed (if in HS or College) | SIGNIFICANT Allergies (i.e. foods) |
|-------------------|---|--------------------|---|---|
|-------------------|---|--------------------|---|---|

Address: _____ Home # _____

City: _____ State: _____ Zip: _____ Cell # _____

Email: _____

Emergency Contact: _____ Phone# _____

Church you attend: _____ Weekly _____ Monthly _____ Occasionally _____ Infrequently

Shirt Size: _____ S _____ M _____ L _____ XL _____ 2XL _____ 3XL

Did you helped out at VBS last year? _____ If so, what position? _____

Nursery available for children of volunteers under the age of 4. Please include Name(s), Age and birth date: _____

Position desired:

_____ *Lead Counselor _____ *Counselor Crew _____ Parking _____ Crafts ◇

_____ Registration _____ *Storyteller _____ Kitchen _____ *Nurse:

_____ Music/Drama _____ *Core Team _____ *Support _____ *Nursery:

_____ Other ◇

Availability: All Week _____ Only on these days _____

Position with an asterick*, need clearances (any position marked with ◇ may need clearances, please check with VBS Director)

Do you have clearances? ___ YES ___ NO

If you checked 'no', please return to the VBS webpage, scroll down to clearances for instructions on how to get your clearances

If you checked 'yes', are your clearances on file in the church office? ___ YES ___ NO

If 'YES', and your clearances are already on file with the church office, you do not have to resubmit them. If 'NO' and you have clearances from work or another volunteer position, you will need to provide your clearances to the church office. If you have paper certificates, copies will be made and the originals will be returned to you. If you have downloaded your certificates, you can email them to office@christmemorial.us. Please supply your *PA State Criminal History Record Check* and your *PA Child Abuse History Record Check*. If you have lived in Pennsylvania for ten or more years and need an *Affidavit of PA Residency*, go to the VBS web page and scroll down to clearance and click on the link for *Affidavit of PA Residency*. Print it out, sign and return the form. If you have not lived in Pennsylvania for ten years, please submit your *FBI fingerprint Check*.

If you have any questions, regarding clearance, please contact the church office at 610-644-4508 or email at office@christmemorial.us.

Participants

- VBS is for children who will be 4 by September 1st of this year through those finishing 6th grade in June.

Youth Volunteers

- must have completed the 7th grade and is under the age of 18 at the time of VBS

Adult Volunteers

- Any volunteer who will be 18 years or older at the time of VBS

Childcare

- Childcare is provided for young children of volunteers.

Safety

The Commonwealth of PA has passed legislation mandating procedures for those who work or volunteer to work with youth and children. All adult volunteers who work directly with children must have clearances on file in the church office. Information on obtaining these clearances can be found on the VBS Web Page (christmemorial.us/ministries/vbs). Anyone who registers to volunteer at CMLC's VBS even if they are not working directly with the children may receive a follow-up phone call prior to VBS and may be asked to provide references, participate in an interview or obtain background check.

Photo Release

Photo permission is granted to CMLC's VBS photographer for the purpose of enhancing our VBS experience. All photos taken by our VBS photographer may be used in any church related communications.

Medical Release

There is an assumption of risk by participating in any kind of physical activity during VBS. As a parent/guardian registering your child, you will encourage your child to follow safety rules while on CMLC property. You will not hold CMLC nor it's members/volunteers personally responsible for any injury. VBS will have a nurse on staff during VBS hours to attend to minor bumps & bruises. Every attempt will be made to contact Parents/guardians if an injury occurs.

Volunteer Training & Orientation

Even veteran volunteers need to participate in an Orientation! We will review our Safe Child Policy and hand out very fashionable volunteer T-shirts (required for ALL volunteers). Experienced volunteers will encourage new volunteers.

If you are under 18, please make sure you have parental permission prior to continuing with registration (also, be prepared to give emergency contact information).

Please plan on attending ONE of the following Orientation dates:

Thursday, June 21, 2018 @ 6:00pm

Saturday, June 23, 2018 @ 9:30am

Registration Process:

Read ALL information on this page before continuing! By filling out and submitting the form, you agree to all the releases above. Please return or mail the form to:

Christ Memorial Lutheran Church
89 Line Road
Malvern, PA 19355